



# CAROLINE'S PROJECT

- young women to leaders -

## GUIDELINES

Caroline's Project: Young Women to Leaders is offering scholarships for young women interested in exploring Science, Technology, Engineering, Math, Computer Science (STEM-CS) and also the related career fields of investment and financial analysis. No previous STEM-CS experience or knowledge is necessary to apply. We believe that exposure to quality summer camps can help spark the interest of young women in these fields.

The scholarships are for relevant and approved STEM-CS summer programs during 8th grade through 12th grade as a means for young women to explore various STEM and CS fields in high school to introduce students to additional career options early in their education.

The scholarships are need blind and based on leadership, course work, academic record, extracurricular activities and community service.

### WHO CAN APPLY?

To be eligible, you must be:

- A young woman interested in exploring the enormous range of possibilities for STEM, CS and/or investment and financial analysis careers
- A rising 8th-grader through high school junior
- A student with a minimum cumulative grade point average of 2.50 on a 4.0 scale (or its equivalent)
- A United States citizen or permanent resident
- A student interested in attending a relevant and appropriate summer camp

### WHO CANNOT APPLY?

- Family members of associates of Caroline's Project: Young Women to Leaders are ineligible to receive scholarship grants from Caroline's Project: Young Women to Leaders scholarship funds.
- Family members of donors to Caroline's Project: Young Women to Leaders are ineligible to receive scholarship grants from Caroline's Project: Young Women to Leaders scholarship funds.





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## HOW DO I APPLY?

Before beginning the application process, please read the following guidelines and instructions. Print this information and keep it on file for reference about program procedures and important dates.

You, the student, are responsible for gathering and submitting all required information. This is a competitive program. Your application is evaluated on the information supplied; therefore, answer all applicable questions as completely as possible. Read and follow the instructions provided for each section of the application.

## TO COMPLETE REGISTRATION, YOU WILL NEED THE FOLLOWING INFORMATION:

- Parent or guardian contact's telephone number and email address
- List of classes you have taken, along with grades received  
*Please note that class work and grades are self-reported for the first phase of the application. However, if you are selected as a finalist, we will ask for verification of grades.*
- A list of extracurricular activities as well as a list of community service activities, including a description of your contribution to each activity
- Provide a short statement of your educational and career goals. Undecided is a fine response. Tell us about your interests. We understand students in high school and college are exploring and discovering career possibilities.  
*Please note, the majority of the decision is based on performance metrics. Though required, the short statement is more informational and not a major factor in our scholarship decisions.*
- Summer program you wish to attend  
*Include contact information, web site, cost and dates of the camp.*

## HOW ARE RECIPIENTS SELECTED AND NOTIFIED?

Scholarship finalists are selected on a competitive basis with consideration for self-declared academic record, demonstrated leadership, participation in school and community service activities as well as a desire to explore STEM-CS related fields.

- Finalists will be selected from all eligible applicants who submit the application.
- Finalists will be notified by email. Applicants not selected as finalists will also be notified by email.
- If you are selected as a finalist, we will need to validate self-reported grades. We will also validate the appropriateness of the summer program for which you are seeking an award. We may require your support in obtaining verification for these two items.

The above-listed documentation and the applicant's statement of goals will be used to select potential recipients. Awards will be granted to the most qualified students. The selection process will not be influenced or affected by the actual or perceived race, religion, color, national origin, ancestry, disability, sexual orientation of any applicant.



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The scholarship review committee will be the Caroline's Project: Young Women to Leaders board of directors and at least one outside STEM-focused expert. After the first year, previous scholarship recipients will serve on the scholarship review committee.

All applicants agree to accept the decision as final.

## **LEAP@CMU** ([www.cs.cmu.edu/~leap](http://www.cs.cmu.edu/~leap))

- Leap@CMU held at Carnegie Mellon University is the primary STEM-CS summer program to be supported via this scholarship.
- The Interesting Test, a Leap requirement, is only administered at Carnegie Mellon University in Pittsburgh, PA. You must coordinate with Leap@CMU to schedule taking the Interesting Test.

## **WHAT ARE APPROPRIATE SUMMER PROGRAMS?**

- For the foreseeable future, appropriate summer programs are those programs that can be validated as being legitimate camps providing course work relevant to the interest of the students and this scholarship program. This may change in the future.
- As finalists are selected by the scholarship review committee, we will verify the suitability of each summer program that is requested by an applicant to verify the program is relevant and legitimate.
- Finalists selecting irrelevant programs may not be notified, the applicant may simply be dropped from consideration.

## **WHAT ARE THE DETAILS OF THE AWARD?**

- Various awards will be granted based on available funding. We expect that scholarships will be for full summer program tuition. However, we cannot guarantee this.
- Awards are not renewable. However, students may reapply to the program each year they meet eligibility requirements.
- The award may be used for summer camp registration and fees only; not books, computers, travel, etc.

## **HOW AND WHEN ARE SCHOLARSHIPS PAID?**

- The actual date of the payment is yet to be determined.
- Checks will be mailed from Caroline's Project: Young Women to Leaders directly to the summer program. We will coordinate with the award recipient and summer program to make sure that the check is credited to the correct account.



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## RECIPIENT OBLIGATIONS

- Award recipients must validate academic record and grades upon finalist notification. Caroline's Project: Young Women to Leaders completes verification by sending the submitted class work and grades to the school. We will ask the school to verify the details on the application as being correct or incorrect.
- Award recipients must complete and submit a signed Award Acceptance Form before funds can be processed.
- Optional items:
  - Award recipients are asked to provide a brief post-camp report on their camp, including success and benefit of their summer program. We hope to use these reports to help identify quality summer programs that provide good value for young women interested in STEM-CS.
  - Award recipients will be asked to assist in reviewing the applicants for a following year's awards.

## TERMS AND CONDITIONS

Caroline's Project: Young Women to Leaders reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time.

## QUESTIONS AND ASSISTANCE

If you have any questions or need assistance completing the application form, please contact us.